

Course Syllabus

General Psychology – **Del Norte Campus**

| | | |
|----------------------------------|--|--|
| Semester & Year | Fall Semester 2018 | |
| Course ID & Section # | PSYCH 1 D4720 | |
| Instructor's Name | Dr. Philip Mancus | |
| Number of Credits/Units | 3 | |
| Day/Time | Mondays and Wednesdays, 12:30 PM – 1:55 PM | |
| Location | Del Norte Campus, Room DM 29 | |
| Contact Information | <i>Office location</i> | DE-6, Del Norte Campus |
| | <i>Office hours</i> | Mondays 2:00 PM - 3:00 PM |
| | <i>Phone number</i> | 707-465-2362 |
| | <i>Email address</i> | Philip-Mancus@Redwoods.edu |
| Textbook Information | <i>Title & Edition</i> | Exploring Psychology, 10 th edition |
| | <i>Author</i> | Myers and DeWall |
| | <i>ISBN</i> | 978-1-4641-5407-2 |

Course Description

A course focusing on the scientific study of behavior and mental processes. The content of the course focuses on the exploration of major theories and concepts, methods, and research findings in psychology. Topics include biological foundations, perception, learning, cognition, emotion, motivation, development, personality, social psychology, psychological disorders and therapies, and applied psychology. This course is transferable to four-year colleges and is a prerequisite for most upper division psychology courses.

Student Learning Outcomes

1. Explain concepts in areas of psychological theory and research while representing appropriate breadth and depth of knowledge within the context of historical trends in psychology.
2. Recognize and understand the impact of diversity on psychological research, theory and application, including (but not limited to): age, race, ethnicity, culture, gender, socio-economic status, disability, and sexual orientation.
3. Demonstrate critical thinking skills & information competence as applied to psychological topics.
4. Analyze how experience, culture, learning and biology affect behavior and cognitive processes.

Special Accommodations

College of the Redwoods complies with the Americans with Disabilities Act in making reasonable accommodations for qualified students with disabilities. Please present to me your written accommodation request (your Support Services Agreement) at least one week before the first exam so that necessary arrangements can be made. No last-minute arrangements or post-test adjustments will be made. If you have a disability or believe you might benefit from disability related services and may need accommodations, please see me or contact [Disabled Students Programs and Services](#). Students may make requests for alternative media by contacting DSPS at 707-476-4280. Please contact me if you have particular physical or learning disabilities so we may discuss your options.

Academic Support and Resources

Academic support is available at [Counseling and Advising](#) and includes academic advising and educational planning, [Academic Support Center](#) for tutoring and proctored tests, and [Extended Opportunity Programs & Services](#), for eligible students, with advising, assistance, tutoring, and more.

Course Syllabus

General Psychology – **Del Norte Campus**

Communication

My preferred method of communication is the messaging feature within Canvas. When you first log on you'll see an icon that says "Inbox." In it, find our class and send me a message. I will usually reply within 24 hours, Monday through Friday. If for some reason you cannot access the Canvas website, send me an [email](#). Messages, emails, and phone messages will usually not be returned over the weekend.

Academic Honesty

In the academic community, the high value placed on truth implies a corresponding intolerance of scholastic dishonesty. In cases involving academic dishonesty, determination of the grade and of the student's status in the course is left primarily to the discretion of the faculty member. In such cases, where the instructor determines that a student has demonstrated academic dishonesty, the student may receive a failing grade for the assignment and/or exam and may be reported to the Chief Student Services Officer or designee.

Instructor Specific Policy

In this class, all work done for credit must be your own, completed by you without assistance from anyone other than basic editing, unless otherwise directed. Students new to college are sometimes unfamiliar and uncertain of what is acceptable and what isn't. This section establishes my policy for academic dishonesty and its consequences.

One of the biggest problems in an online environment is plagiarism, which is trying to pass off someone else's ideas, data, or text as if they were your own. I treat plagiarism as a form of academic dishonesty. This means it will benefit you to know what it is and how to avoid it. For a quick guide on plagiarism, the [Online Writing Lab](#) at Purdue University is a great resource. *It is your responsibility to know what plagiarism is and to refrain from it entirely.* In addition to plagiarism, academic dishonesty includes but is not limited to cheating, collusion, complicity, abuse of resources, computer misuse, fabrication or falsification, unpermitted multiple submissions, and bearing false witness.

Students who are caught committing academic dishonesty on an assignment immediately forfeit all credit for that assignment. For repeat offenses, I will file a formal complaint with the Dean of Students and you may be dropped from the course or receive a failing grade. To learn more about your rights and responsibilities as a student, please familiarize yourself with the [Student Code of Conduct](#), especially pages 10-20. Additional information about the rights and responsibilities of students, Board policies, and administrative procedures is located in the college catalog and on the College of the Redwoods website.

Disruptive Classroom Behavior

Student behavior or speech that disrupts the instructional setting will not be tolerated. Disruptive conduct may include, but is not limited to: unwarranted interruptions; failure to adhere to instructor's directions; vulgar or obscene language; slurs or other forms of intimidation; physically or verbally abusive behavior; and offensive behavior not otherwise specified. In such cases where the instructor determines that a student has disrupted the educational process a disruptive student may be temporarily removed from class. In addition, he or she may be reported to the Dean of Students or designee.

Overall, it is important that we each conduct ourselves in a manner fitting for a college classroom. In general, if we all abide by the following rule we should get along just fine: Be respectful when communicating with your fellow students and with your instructor.

Course Syllabus

General Psychology – Del Norte Campus

Policy on Hate-Based Communications

In this class I have a zero tolerance policy when it comes to individuals, groups, or organizations professing ideologies that target, intimidate, and/or dehumanize individuals or groups based on their perceived race, color, ethnicity, nationality, national origin, citizenship, language, religion, age, sex, sexual orientation, gender identity, body size, marital status, genetic status, veteran status, assault and trauma survivor status, and/or physical dis/ability. Such expression is antithetical to the spirit of the academy and to the mission of the college. Individual actions that express hatred, contempt, or otherwise degradation of others will not be tolerated. Any and all speech, gestures, adornment, emblems, codes, insignias, signs, symbols, slogans, flags, propaganda, paraphernalia, or other memes that express or represent hate-based ideology or discrimination against protected classes, or otherwise signifies identification with, sympathy for, affiliation with, or membership in a hate group are strictly prohibited from this virtual classroom. Your instructor reserves the right to determine what is acceptable. Any violation of this policy will result in the student(s) having classroom privileges suspended until compliance is assured. Names will be forwarded to the Dean of Students.

Emergency Procedures for College of the Redwoods

Please review the campus evacuation sites, including the closest site to this classroom (posted by the exit of each room). The Crescent City campus emergency map is available at (<http://www.redwoods.edu/delnorte/Maps-and-Directions>; scroll down to the Safety Map). For more information on Public Safety, go to <http://redwoods.edu/publicsafety>. In an emergency that requires an evacuation of the building:

- Be aware of all marked exits from your area and building.
- Once outside, move to the nearest evacuation point outside your building:
- Keep streets and walkways clear for emergency vehicles and personnel.
- Do not leave campus, unless it has been deemed safe by the campus authorities.

RAVE – College of the Redwoods has implemented an emergency alert system. In the event of an emergency on campus, you can receive an alert through your personal email, and/or phones at your home, office, and cell. Registration is necessary in order to receive emergency alerts. Please go to <https://www.GetRave.com/login/Redwoods> and use the “Register” button on the top right portion of the registration page to create an account. During the registration process you can elect to add additional information, such as office phone, home phone, cell phone, and personal email. Please use your CR email address as your primary Registration Email. Your CR email address ends with “redwoods.edu.” Please contact Public Safety, 707-476-4112, security@redwoods.edu, if you have any questions.

College of the Redwoods is committed to equal opportunity in employment, admission to the college, and in the conduct of all of its programs and activities.

Course Overview

Welcome to your online class of General Psychology. This is the official Course Syllabus, which contains vital information you'll need to know to successfully complete the course, including getting prepared for class, course policies, grading, and the semester schedule. Please save this document to a safe place and read it in its entirety. When you have a question about the class, consult this document first.

Important Dates

- **Semester Dates:** From August 18 to December 14
- **Start Date:** August 20
- **Confirmation Date:** August 22. This is the deadline to complete the orientation assignment and introduce yourself to the class. Missing this deadline will result in being dropped from the course.
- **Census Date:** September 4. Students who don't participate in the class before this date will be dropped from the course.
- **Last Day to Drop the Class with a "W":** November 2
- **All College Holidays:** September 3 (Labor Day), November 12 (Veterans Day), and November 19 & 21 (Fall Break)

The Canvas Course Management System (Course Website)

This course meets in person, but all materials for the class will be posted online and you will take your quizzes using the Canvas Course Management System. Here are login instructions for Canvas:

1. Open your web browser and go to redwoods.instructure.com (click the following hyperlink to go there: [Canvas Log In](#)). Or, go to the [College of the Redwoods Home Page](#) and click "Canvas."
2. Enter your username and password.
 - a. Your username is your Web Advisor login (e.g., **flastname123** – first initial + **lastname** + the last three digits of your student ID number).
 - b. The initial password for everyone is your eight-digit birthday (mmddyyyy).
3. Once logged in, find the link for this class. Click the link to enter the course. If you need assistance logging in please go to the following webpage: [Canvas Login Help](#). It is highly advised that you change your initial password once logged in.

Assessment, Evaluation, and Grading

The course is organized into units, including course notes and lecture, assigned readings and activities, a discussion, and quiz. Your grade will be determined using the following weighted categories:

Discussions (20% of your total grade)

For each chapter there is an in-class discussion. Each discussion is initiated by a prompt from your instructor. You respond to the prompt and discuss your answers with each other. ***Missed discussions cannot be made up, but I will only keep your top ten discussion scores.***

Quizzes (20% of your total grade)

For each unit there will be a vocabulary quiz **that you take online**. Quizzes are timed, objective, open-book, and open-notes. ***Missed quizzes cannot be made up, but I only keep your top ten quiz scores.***

Exams (40% of your total grade)

You will take three midterm exams and one comprehensive final exam. The exams are pre-scheduled on specific dates. They are timed, involve a variety of question types, are open-book, and open-notes. You are required to take each exam in class on their scheduled days. **If you cannot meet this requirement you should not take this class.**

Written Assignments (20% of your total grade)

You have a “mock” research proposal due Week 6 and a career report on occupations within the field of psychology due Week 12. I will accept these assignments up to 48 hours late, but I will deduct 30 percentage points for late submissions. I will not accept papers after the late deadline. I will not accept your paper as an email attachment or copied and pasted into an email or a message.

Grading

The Canvas website will show your current score in the class as a percentage. *Please note, that regardless of your overall percentage in the class:*

- Students who get less than a D (<50%) in any one grading category will get no higher than a C for the course (and it may be lower, depending on the total of all categories).
- Students who get less than a D (<50%) in any two grading categories will get an automatic F for the course.

I use the following scale in determining your final letter grade:

- A = 93% and above
- A- = 90-92%
- B+ = 87-89%
- B = 83-86%
- B- = 80-82
- C+ = 77-79%
- C = 70-76%
- D = 50-69%
- F = 49% and below

An Incomplete (I) is given at your instructor’s discretion and will only be granted to those students who continue to participate in class, have completed all prior work, and who have made arrangements with me by the end of the 13th week. This is a rare privilege and is not granted lightly.

Please note: There is no “extra credit” or “make up work” given in this class.

Attendance and Participation

It is essential that you participate regularly. Participation is defined as regularly attending class, responding to questions from your instructor, reading assigned material, completing each learning unit, working collaboratively when assigned to peer groups, completing quizzes and exams when scheduled, and submitting written assignments when due. If you cannot meet these requirements, you should not take this class. Please note the following course policies about lack of course participation:

- Students who do not complete assignments that are due prior to and including Census Date will be dropped from the course.
- In-class discussions cannot be made up. If you miss class, arrive late, or leave early and miss the discussion you will not receive credit. However, I will only keep your ten highest scores in this category.
- Quizzes for each unit must be completed by the due date listed in the Course Calendar (below). No late submissions or make ups allowed, but I will only keep your ten highest scores in this category.
- The research proposal and the career report must each be submitted by their respective deadlines to attempt full credit. I will accept submissions up to 48 hours past deadline, but you will be penalized with an automatic 30% taken off the top.
- *Vacation, family business, childcare or other plans do not excuse you from taking the exam during the scheduled window.* Exams (midterms and final) are taken on their scheduled dates (see the Course Calendar). I don’t allow students to prearrange to take an exam on another date.
- **If you miss any of the exam dates, you must provide written documentation** that one of the following events occurred, otherwise you will not be allowed to make up the missed final exam:

- You became incapacitated due to illness, injury, or traumatic event which prevented you from taking the exam **on the scheduled date**.
- You were required to assist an immediate family member, dependent, caregiver, or friend to receive urgent medical care, and there was no one else to help them, which then prevented you from taking the exam **on the scheduled date**.
- You were called to duty in your capacity as a first responder or member of the armed services, which prevented you from taking the exam **on the scheduled date**.

Returned Work

On average, you can expect graded assignments to be returned within approximately one week's time. Some assignments take longer to grade, some take less.

Course Syllabus Subject to Change

As your instructor, I reserve the right to make changes to this syllabus and the course content. While I make every effort to follow the policies and schedule laid out herein, there may be times when changes are necessary. I will inform the class of changes using the Canvas Announcements tool.

Please see the Course Calendar on the next page.

Official Course Calendar

We will follow this calendar unless otherwise instructed.

| | | CHAPTERS COVERED IN CLASS | |
|------------|------------|---------------------------|-----------------|
| | <u>SUN</u> | <u>MON</u> | <u>WED</u> |
| Week 1 | 19-Aug | 1 | 1,2 |
| Week 2 | 26-Aug | 2 | 2,3 |
| Week 3 | 2-Sep | HOLIDAY | 3 |
| Week 4 | 9-Sep | 3,4 | 4 |
| Week 5 | 16-Sep | Exam 1 | 6 |
| Week 6 | 23-Sep | 6,7 | 7, Proposal Due |
| Week 7 | 30-Sep | 7,8 | 8 |
| Week 8 | 7-Oct | 8,9 | 9 |
| Week 9 | 14-Oct | Exam 2 | 10 |
| Week 10 | 21-Oct | 10,11 | 11 |
| Week 11 | 28-Oct | 11,12 | 12 |
| Week 12 | 4-Nov | 12,13 | 13, Report Due |
| Week 13 | 11-Nov | HOLIDAY | Exam 3 |
| Fall Break | 18-Nov | HOLIDAY | HOLIDAY |
| Week 14 | 25-Nov | 14 | 14 |
| Week 15 | 2-Dec | 15 | 15 |
| Week 16 | 9-Dec | Final Exam | |